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SHREVEPORT GARDEN STUDY CLUB

Founded in 1913, **The Garden Club of America** is a nonprofit national organization dedicated to responsible gardening and conservation. It comprises 197 garden clubs whose 18,000 volunteers provide leadership across the United States in the areas of horticulture, conservation, flower arranging, garden history and design, civic improvement, environmental legislation and scholarships and fellowships.

The Shreveport Garden Study Club, founded in September 1997 is in Zone IX and was admitted to The Garden Club of America, May 2, 2009. Zone IX is comprised of twenty clubs in Arkansas, Louisiana, Mississippi, Tennessee, and Texas with an approximate total of 2,600 club members.

Shreveport Garden Study Club

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>	<u>DATE</u>
<i>History and Minutes</i>			
1	1	History of club; timeline	1996-2014
1	2	Articles of Incorporation; By-Laws	1997
1	3	By-Laws – changes, amendments	1999; 2005
1	4	Minutes	1996-1997
1	5	Minutes	1997-1998
1	6	Minutes	1998-1999
1	7	Minutes	1999-2000
1	8	Minutes	2000-2001
1	9	Minutes	2001-2002
1	10	Minutes	2002-2003
1	11	Minutes	2003-2004
1	12	Minutes	2004-2005
1	13	Minutes	2005-2006
1	14	Minutes	2006-2007
1	15	Minutes	2007-2008
1	16	Minutes	2008-2009
1	17	Minutes	2009-2010
<i>Financial Material</i>			
2	18	Financial: Transaction reports	1998-2000
2	19	Financial: Transaction reports	2000-2002
2	20	Treasurer's Report	2004-2006
2	21	Income Tax Report	2001
2	22	IRS-501(C)	1998
2	23	Membership-correspondence	2001-2002; 2005
2	24	Attendance at various functions	2004-2006
2	25	Member orientation material	2010; 2012
2	26	Newspaper clippings	2005; 2006; 2012
2	27	Symposiums	1999; 2000
<i>Garden Club of America</i>			
3	28	Correspondence re: application for membership in Garden Club of America	2005-2006
3	29	Letter re: proposing member in GCA from New Orleans Town Gardeners, Inc	2008
3	30	Letters, notes re: preparing for GCA visit	2006-2008
3	31	GCA – information packet	
3	32	GCA-manual	2008
3	33	GCA ladies' visit-packet	Dec 9-10, 2008

Workshops-Garden Club of America	
GCA Workshop packet	2009
GCA Workbook Overview	2011-2012

Greenwood Cemetery Restoration Project-maps, contracts, manuals, invoices

BOX	FOLDER	DESCRIPTION	DATE
6	39	Maps-survey and topography Mohr & Associates, Inc.	1998
6	40	Proposal for landscape Services Jon Emerson & Assoc.	1998
6	41	Appraisal of Whited property	1999; 2002
6	42	Contract with Jon Emerson	1999-2001
6	43	Estimate for Phase I	1999
6	44	Contract and implementation	1999-2002
6	45	Cooperative Agreement between City of Shreveport & SGSC	2000
6	46	Gatehouse, architect's plans	2001
7	47	Preservation Plan Vol. I	2001
7	48	Preservation Plan Vol. II	2001
7	49	Phase I- quotes and correspondence	2002-2003
7	50	Invoices	1997-2002
8	51	Gate House- project manual, contract Certificate of occupancy	2002-2004
8	52	"The Dell" – proposal	2006
8	53	"The Dell – site development plan	
8	54	Interpretative project – Lees Dawson	2008
8	55	Site Plan and Interpretive – Pedestal Sign	2009
8	56	Whitaker Construction Co.-contract	2002
8	57	Whitaker Construction Co. – Bankruptcy Case – correspondence	2002-2003
8	58	Whitaker Construction Co.-bills paid	2002-2003
8	59	Whitaker Construction Co. – Bankruptcy Case No.: 02BK-12642 U.S.Bankruptcy Court	2004

Shreveport Garden Study Club's work for preservation of Greenwood Cemetery

BOX	FOLDER	DESCRIPTION	DATE
9	60	Short History – by Eric Brock	
9	61	Map of Greenwood	1990
9	62	"A History of Greenwood, 1892-1998" By Katherine Embree and Mary Moss Winterton	
9	63	Newspaper clippings	1997; 2000-2005; 2008
9	64	Stationery, cards (blank)	

BOX	FOLDER	DESCRIPTION	DATE
9	65	Pamphlets, brochures	
9	66	Phase I celebration list	2004
9	67	Entry – Award- Beautification & Community Improvement	2004
9	68	Certificate- Preservation Honor Award	2008
9	69	Seminar: Cemetery Monument Conservation	2003
9	70	Mt. Auburn Cemetery- model for Greenwood	

Greenwood Cemetery – Friends of Greenwood

10	71	Correspondence	1997-2003
10	72	Fliers, lists	1997-1999
10	73	Newsletters	1997-2005
10	74	Mailing lists and interested parties	1999
10	75	Watering schedules	2001-2002
10	76	Inventory teams	
10	77	Work hours	1996-2004
10	78	Inventory of graves	
10	79	Educational programs	

Greenwood Cemetery – Capital Campaign, Grants, Contributors

11	80	Materials used in grant applications	
11	81	Grant applications: International Paper Keller Family Foundation Thom Benevolent Fund Charles T. Beard Foundation	2002
11	82	Grant applications: Design Arts Caddo Parish La. Department of Culture and Tourism	1999-2002
11	83	Grant: Community Foundation	2001
11	84	Community Foundation working papers	
11	85	Capital Campaign calendar	
11	86	Contributors' lists and letters	1999-2003
11	87	Capital Campaign-Correspondence	2001
11	88	Capital Campaign – Correspondence	2002-2003
11	89	Capital Campaign – contributors, agendas	2002-2003
11	90	Special estate bequest	2008
12		Photographs and slides of Greenwood	
13		Master Plan - drafts and duplicates	

On shelf:

President Susan Hardtner's Notebook re: Greenwood Cemetery	1998-1999
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On shelf: Architectural drawings and maps of Greenwood Cemetery

Roll 1	Original part of cemetery
Roll 2	Large aerial view; entrance plans
Roll 3	Fence and gates
Roll 4	Water utilities
Roll 5	Maps of 2/3 portion of cemetery
Roll 6	Buildings – gatehouse, restrooms
Roll 7	Site development and plans
Roll 8	Drawings
Roll 9	Landscape architect drawings
Roll 10	City's plan for asphalt overlay
Roll 11-12	Cemetery's plot numbers
Roll 13	Pioneer Heritage Center Garden, 1995

On index shelf Greenwood Cemetery Burial List July 2009